

IFMA

UPDATE

January 2005



www.ifmadenver.org

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The Next Monthly Board Meeting

The next Board Meeting will be January 6th, 7:30 - 9:00am at Pear Commercial Interiors, Park Central Building, 1515 Arapahoe, Suite 100, Tower 1. Chapter members are always welcome to attend.

We wish all of you a happy and prosperous new year in 2005! We're looking forward to another successful year with our Denver Chapter of IFMA and encourage all of you to make one of your new year resolutions your increased involvement in the chapter.

HAPPY NEW YEAR!

PROGRAM THE DENVER CHAPTER OF IFMA

Date: January 11, 2005
Time: 7:00 p.m.
Where: Brooklyn's
Adjacent to the Pepsi Center, 2nd Floor
Cost: \$10 for members, \$30 for non-members
Program: An evening with Rick Butts,
a nationally renowned comedian
Thanks to Rob Cooney and Preferred Painting for their sponsorship of this program

Come join us for this once-a-year program to kick off the year with some belly laughs and insightful wit from nationally renowned comedian, Rick Butts. Rick performs all over the country for companies like Johnson & Johnson, Hilton, Sprint, 3M, Sysco Systems, Lucent Technologies, Marriott, New York Life, Bank One, Ford, Wells Fargo, TransAmerica, Pepsi, Corporte Express, MetLife, Verizon, Radio Shack and Sara Lee.

While showing us the funny side of facility management, Rick will also encourage us to strive for heights we're all capable of reaching. Come see this inspiring, hilarious program which gives us a chance to socialize and will start us off on the right foot in 2005!

Effective Jan. 5th, you can register on-line for the monthly chapter meetings. Watch for a special e-mail announcement with instructions. Go to the web site (www.ifmadenver.org), click on the meeting date under the Events header and at the bottom of the announcement, click on "Register for Event" For Chapter Members, you will need to know your IFMA member ID in order to take advantage of this new feature. If you don't know, or can't remember your ID, please send a message to info@ifmadenver.org and the Chapter Administrator will provide it to you.

THE 2005 PROFESSIONAL DEVELOPMENT EXPO

Don't miss this full day of professional development and networking that's sure to bring out the best and brightest in the facilities industry! You are invited to participate in the region's premier event for Facility Management professionals. The Expo will include educational offerings (focusing on technology, industry trends and personal development), prominent keynote speakers, and networking

Monthly IFMA Update Input Deadlines

All input for this publication is due the day of each Monthly Chapter Program Meeting. If you have information for the next UPDATE, please e-mail the information to Myrnan Fronczak at mfroncz@tcfbank.com. For changes or questions regarding the distribution of the UPDATE, please contact: Sondra Aksamit at (303 771-4503, fax (303) 779-1186 or info@ifmadenver.org.

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opportunities for attendees and exhibitors in the Exhibit areas. The day will end with a wine and hors d'oeuvres social hour. Clear your calendar so you won't miss this event and watch for more details coming soon.

Date:	April 12, 2005
Location:	DU Cable Center
Conference Hours:	10am - 7pm
Exhibit Hours:	11am - 7pm

NOTE TO EXHIBITORS: This is a chance to showcase your product or service against the dynamic backdrop of DU's Cable Center - a magnificent facility that will shed bountiful light on the exhibits in the grand atrium. The Cable Center's state of the art video technology allows for prominent display of your company logo. For an 8' x 8' booth on the first floor the rate is \$400 (before Jan. 31st) and \$450 (from Feb. 1st through March 15th) and for a 6' x 6' booth on the mezzanine the rate is \$350 (before Jan. 31st) and \$400 (from Feb. 1st through March 15th). Contact Melanie Smith (720/785-6900) or Robin Kazmeroff (303/422-4500) to make an immediate reservation.

EXPO COMMITTEE MEMBERS: The Committee will meet the second Tuesday of the month (to coincide with the IFMA chapter meeting) and the fourth Thursday of the month. In January, those meetings will be Jan. 11th at 3:30pm (at Brooklyn's) and Jan. 27th at 11:30am at the DU Cable Center. Call Lynda Schroer (303/860-0990) if you have questions.

HOLIDAY PARTY SILENT AUCTION AND TOY DRIVE A BIG SUCCESS!

Thanks to all of you who donated items for the Silent Auction and to those who were the highest bidders and went home with some great treats! The proceeds totaled **\$2,381**, which was donated to the Colorado Coalition for the Homeless. Our toy drive also brought many smiles and appreciation from the children who received toys distributed by the Colorado Coalition for the Homeless.

2004 - 2005 SCHOLARSHIP WINNERS

During our recent Holiday Party, the Denver Chapter of IFMA Scholarship Committee awarded two \$1500 dollar scholarships to Erin Hankla and Seth McNaughten of the CSU-Pueblo Facilities Management Program for the 2004-2005 school year. The process this year was especially difficult to select these two final candidates, since all of our applicants were really great, as well as being from the same school and program. Our two final winners are rapidly approaching their Senior year and have outstanding field related accomplishments, goals and driven dedication to the Facilities Management profession in many diverse ways. Again, congratulations to Seth and Erin! Also, thanks to Jeff Jones of Convergys Corp., Karen Jacobsen of CEI West Roofing and Tony Alvizu of NetVersant-Denver for their outstanding efforts as Panel Judges this year for the Scholarship Committee!

FREE EDUCATIONAL OPPORTUNITY

The Denver Chapter of IFMA is sponsoring **FREE FM Edge Audio/Internet Seminars** each month and OfficeScapes has generously offered their conference room for these valuable sessions. If you haven't attended one of the seminars yet, you're missing out on a great opportunity to gain valuable and relevant information from experts in the facility management profession.



Date:	Thursday, January 13th, 11:00am - 12:30pm
Location:	OfficeScapes 9900 E. 51st Avenue Denver 80238 303.574.1115

NEW MEMBERS

Welcome Denver Chapter's new members:

Rex Coppom
StrionAir, Inc.

From I-70 exit Havana - go north (right turn) on Havana to 51st - go west (left turn) on 51st - go to end of cul-de-sac - only building on left side of street - parking in front of the building.

Topic: FM Finance: Budgeting with Excel PivotTables

Speaker: Michael L. Hoots, PE, CFM, CFMJ, IFMA Fellow

Associate Professor and FMTS Program Coordinator
Colorado State University-Pueblo, Pueblo, CO

Today's facility professionals spend a great deal of time on budget design and preparation. This audio seminar will focus on helping managers perform the most important data management task of all: transforming data into information for decision making. If you're a member of the "click and drag" generation, you can put Excel PivotTables to work for you.

An Excel PivotTable report quickly transforms large amounts of disparate, jumbled data into information for decision making. At the touch of a few buttons, PivotTable budget reports can be created, organized and reorganized into almost any configuration. Simple or complex budgets can be displayed in multiple views, expanded, collapsed, customized, personalized and much, much more. Because a PivotTable report is interactive, you or other users can change the view of the data to see as much detail as you need or to calculate different summaries of the same data.

In this seminar, you will learn to create a PivotTable budget report that quickly and easily:

- Compares and explores related totals and facts about each budget figure
- Manipulates vast rows and columns of budget data to see different summaries of the source data
- Filters budget data and creates multiple displays for yourself and your fund providers

Lets Microsoft Excel do all the report organizing, sorting, subtotaling and totaling for you

Bring your lunch with you - OfficeScapes will provide drinks and dessert.

Please call Sondra (303/771-4503) or e-mail her (info@ifmadenver.org) to let us know you'll be attending.

WEB SITE FEATURE

As mentioned earlier in this **Update**, effective Jan. 5th, the Denver Chapter of IFMA is updating it's web site functions to include on-line event registration, and credit card payment (when applicable).

All you need to do is go to the web site (www.ifmadenver.org), click on the meeting date under the Events header and at the bottom of the announcement, click on "Register for Event." You'll be able to make a menu selection for the luncheons, indicate your payment choice (cash, check or charge) and process a credit card transaction - all with the click of your mouse! An added feature will be when your professional information automatically appears, if anything has changed, you can submit those changes immediately!

For Chapter Members, you will need to know your IFMA member ID in order to take advantage of this new feature. If you don't know, or can't remember your ID, please send an message to info@ifmadenver.org and the Chapter Administrator will provide it to you.