



www.ifmadenver.org

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The Next Monthly Board Meeting

The next Board Meeting will be November 3rd, 7:30 - 9:00am at Pear Commercial Interiors, Park Central Building, 1515 Arapahoe, Suite 100, Tower 1. Chapter members are always welcome to attend.



PROGRAM THE DENVER CHAPTER OF IFMA

Date: Tuesday, November 8, 2005
Time: 11:30 AM
Where: Denver Police Protection Agency Event Center
2105 Decatur St., Denver
Cost: \$25 - Members, \$40 - Non-Members

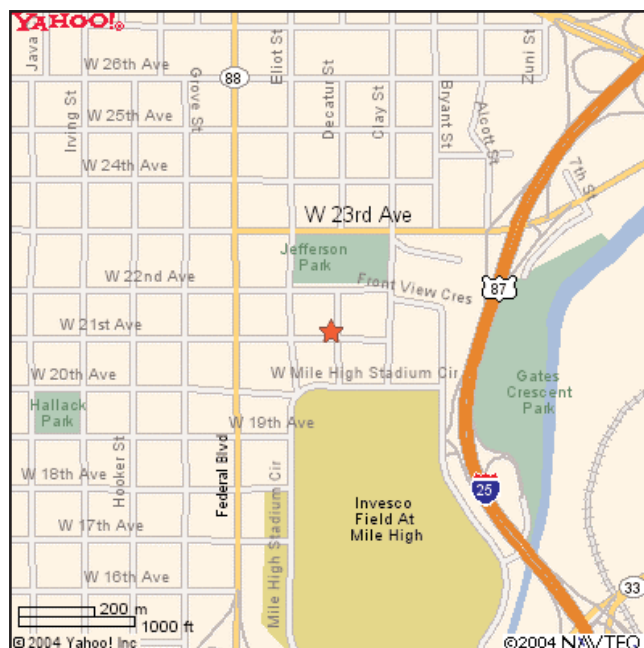
Preparing RFP's (Request for Proposal)

Join us for our luncheon program featuring a panel discussion that will focus on the art of crafting a Request for Proposal (RFP); including specifying the desired product/service, the supplier response format, and evaluating the results. The panel members, all of whom have several decades of facility management experience, are Dean Stanberry (Director of Workplace Services, The TriZetto Group), Lynda Schroer (Senior Vice President, BGL Facilities Consultants) and Steve Johnson (Margenau Associates, Inc.).

Go to the Denver Chapter of IFMA's web site, www.ifmadenver.org, click on 11/8/05 under **Events** and **register on-line**. Registration deadline is **November 4th**.

Directions: (also see map below)

- Exit off I-25 at the 23rd Ave. exit.
- Turn south on Clay St. to 21st Ave.
- Turn west on 21st Ave.
- Event Center is on corner of Decatur (parking available on north side of the building)



Monthly IFMA Update Input Deadlines

All input for this publication is due the day of each Monthly Chapter Program Meeting. If you have information for the next UPDATE, please e-mail the information to Myrnan Fronczak at mfroncz@tcfbank.com. For changes or questions regarding the distribution of the UPDATE, please contact: Sondra Aksamit at (303 771-4503, fax (303) 779-1186 or info@ifmadenver.org.

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CHAPTER MEETING SURVEYS

If you've attended the chapter meetings in the past, you were asked to evaluate the meeting by filling out a Meeting Survey that was distributed to all attendees. Going forward, we're hoping to make your evaluations even easier by distributing the survey electronically. A day or so after the meeting, watch your e-mail for a message and don't delete it before you open it. You'll be able to click on your answer to the questions and submit the survey within a couple of minutes! We value your opinions and suggestions and would very much appreciate your responding to the survey. If you weren't able to attend the meeting we'd also like to know why so the first question of the survey will apply to you.

Colorado Happy Hour at IFMA World Workplace Join us! We had so much fun last year!

- WHO:** All Colorado WWP Attendees
- WHAT:** WWP Colorado Happy Hour(s)
- WHEN:** Monday, October 24, 5:00 pm until?
- WHERE:** Independence Brew Pub in the Reading Terminal at the Pennsylvania Convention Center
- Check it out at www.independencebrewpub.com*
- WHY:** Because it's fun!
Because we're hungry!
Because we're from the greatest state!
- HOW:** Just show up and have fun and RSVP at membership@ifmadenver.org

AUDIO/INTERNET SEMINAR - FREE - FREE - FREE!!

The Denver Chapter of IFMA is sponsoring **FREE Audio/Internet Seminars** each month and OfficeScapes has generously offered their conference room for these valuable sessions.



- Date:** Thursday, November 17th, 11:00am - 12:30pm
Topic: The Five Dimensions Presentation for Attaining Scarce Resources

What is the best strategy for approaching your boss for scarce resources needed to perform facility management services or procure expensive equipment and products?

In this audio seminar, learn how to sell your needs in five dimensions (5-D). Review the key points of each dimension. Gain an understanding of how these familiar strategies can be more effective when put together in one organized presentation. Explore how the 5-D presentation increases the likelihood of receiving scarce resources, including what works and what doesn't, as well as the best way to create a template for implementing the 5-D presentation in your organization.

Speaker: David Samec, P.E., Smithsonian Institution

Mr. Samec is a professional engineer in the states of Virginia and Hawaii. Retired after serving 20 years in various assignments working for the U.S. Army Corps of Engineers, he has since worked for Lockheed Martin, the National Institutes of Health, and is currently a zone facilities manager at the Smithsonian Institution. Mr. Samec is a graduate of the United States Military Academy and received a

NEW MEMBERS

Welcome Denver Chapter's newest members:

Warren Bunker
Level 3 Communications

Microsoft Certified Systems Engineer degree from Case Western Reserve University.

Location: OfficeScapes
9900 E. 51st Avenue
Denver 80238
303.574.1115

From I-70 exit Havana - go north (right turn) on Havana to 51st - go west (left turn) on 51st - go to end of cul-de-sac - only building on left side of street - parking in front of the building.

Bring your lunch with you!

Please call Sondra (303/771-4503) or e-mail her (info@ifmadenver.org) to let us know you'll be attending.

BOULDER NETWORKING GROUP

The Boulder Networking Group will meet for lunch on Tuesday, Oct. 25, at 11:30. Citron WorkSpaces, Andrew Freeman, and Teknion will be the hosts for lunch, with guest speaker Mike Laudeman talking on demountable and reconfigurable wall systems. Mike represents a leading manufacturer and will discuss why these systems are making a comeback, their aesthetic appeal, tax savings/benefits, how they relate to LEED and environmental concerns, cost comparisons, and much more.

Citron is located at 2051 Dogwood Street, Suite 120, in Louisville at the Colorado Tech Center. The building is on the corner of CTC Blvd., and the complex is just east of 96th, west of 104th, and between Highway 42 and Dillon Road. MapQuest for specific directions, or call the office at 303-665-7676. Contact Gary Myre, or Lisa Brooks, for additional information.

HOLIDAY SOCIAL SILENT AUCTION

Thanksgiving is upon us and you know what that means??? You have only a few days left to register your donation for the Denver Chapter of IFMA's **SILENT AUCTION** at the Holiday Social (proceeds are going to the Colorado Coalition for the Homeless).

Our goal is to top the successful auctions we've had the last two years by having more items in the auction and raising more money than ever before - but we need your help to do that.

Fill out the form at the end of the Update and send to Myrnan Fronczak (720-200-2422 or mfroncza@tcfbank.com) by **November 30th**. Then, come prepared to do some serious shopping at the Holiday Social!

CHAPTER PLANNING RETREAT

All chapter members and chapter leaders are invited to attend the Chapter's Annual Planning Retreat, which will be held Friday, November 4th from 7:30am - 2:30pm, at the Denver Museum of Nature & Science. We welcome your participation and input into the events and programs for the chapter in 2005-2006. E-mail Tracey McDonough at www.president@ifmadenver.org. if you're interested in attending.



DENVER CHAPTER OF IFMA SILENT AUCTION



at the Holiday Party
December 13, 2005

(Proceeds go to the Colorado Coalition for the Homeless)

We're asking **all** of the members of the Denver Chapter of IFMA to donate an item for a Silent Auction at the Holiday Party. (Items donated should be a minimum value of \$25). Some ideas are:

- Handmade holiday items (wreaths, decorations, etc.)
- Tickets to sporting events, concerts or theater
- Gift baskets (choose a theme i.e. kids, men, kitchen, etc.)
- Gift certificates
- A week-end at your vacation home
- Office furniture or products and services your company may offer

You need to register your donation **no later than Wednesday, November 30th** by faxing (to **720/200-2459**) or E-Mailing (**mfroncza@tcfbank.com**) this form to Myrnan Fronczak. Items will need to be delivered to Myrnan (720/200-2422) **before** the party!

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Yes, I'll be donating an item for the Holiday Party Silent Auction:

Name _____ Phone # _____

Item _____ E-Mail _____

Face Value of Item: \$ _____